



State of Illinois

CMS
Illinois Department of
Central Management Services

Business Enterprise Program For Minorities, Females, and Persons with Disabilities Workshop



SPECIAL PROGRAMS

1. Business Enterprise Program – For minorities, Females, and Persons with Disabilities.
2. Veteran Business Program – For Services Disabled Veteran & Veteran Owned Small Businesses.

**VETERAN
OWNED**



BUSINESS ENTERPRISE PROGRAM

- Promotes the economic development of businesses owned by minorities, women, and people with disabilities and supports their participation in the State's overall procurement process as both prime and subcontractors.
- State agencies and universities have a goal to buy at least 20% of goods and services from BEP certified businesses.

VENDOR REQUIREMENTS

- The business is at least 51% owned and controlled by a minority, woman, or person with disabilities.
 - Control of day to day functions of the business, decision making, knowledge, etc.
- The owner is a citizen of the United States or resident alien.
- The annual gross sales of the business is under \$75 million.



BEP & VBP CERTIFICATION IS FREE OF CHARGE AND PAPERLESS





DID YOU KNOW?

- The State of Illinois purchased close to \$40 BILLION in products and services over the last fiscal year.
- \$600 million were spent with BEP certified vendors.

BUSINESS VERTICLES

- Health Industry
- Professional Services
- Construction Industry
- Information and Technology
- Equipment & Commodities
- Food Industry



FINDING OPPORTUNITIES WITH THE STATE OF ILLINOIS

Illinois Procurement Bulletin Boards



www.bidbuy.illinois.gov/bs0



www.procure.stateniv.state.il.us



www.illinoistollway.com



www.dot.il.us



www.illinois.gov/cdb/

You do not have to be BEP certified to bid on contract opportunities!

VENDOR REGISTRATION



Vendor Registration

Business Enterprise Program (BEP)

BEP assists businesses owned by minorities, women and people with disabilities gain access to the State of Illinois procurement process. BEP certification with the State of Illinois can also open the door to opportunities with other public and private entities which are looking for diverse suppliers.

Program Eligibility:

- The business is at least 51% owned and controlled by a minority, woman, or person with disabilities (30 ILCS 575)
- The owner must be a citizen of the United States or legal permanent resident alien
- Annual gross sales of less than \$75 million

How can I apply?

1. Full BEP Certification Application Process
 - Approved certification is valid for 7 years with an annual No Change Affidavit process
2. Recognition Certification Application

BEP has agreements with the following agencies and is able to accept certifications from any of the following entities:

 - City of Chicago
 - Chicago Transit Authority (CTA)
 - Illinois Department of Transportation
 - METRA
 - PACE
 - Cook County
 - Chicago Minority Supplier Development Council
 - Mid-States Minority Supplier Development Council
 - Women's Business Development Center
 - Recognition certification is valid for 1 year

Eligible businesses may be certified in one or more of the following programs: Business Enterprise Program, Veterans Business Program, and Small Business Set-Aside Program.

Business Enterprise Program Act:

- 30 ILCS 575
- 30 ILCS 575/2

BUSINESS ENTERPRISE PROGRAM (BEP)

Vendor Registration

- Veteran-owned Businesses
- Contract Opportunities
- Vendor Search
- Business Resources
- Business Enterprise Program Council
- Business Enterprise Program Annual Reports
- Vendor Payment Program
- Contact Us
- Reports - BEP and BEP Council
- Frequently Asked Questions
- Business Enterprise Council Subcommittees
- Archived BEP Council Meeting Agendas and Minutes
- Events Calendar

BEP PORTAL



[OUR MAIN SITE](#)

[CONTACT SUPPORT](#)



BEP and/or VBP Certification

Search or join our database of registered and/or certified vendors

[BEP and/or VBP Certification Directory](#)

[Apply for BEP and/or VBP Certification](#)

State Use - Sheltered Workshop Certification

[SWS Certification Directory](#)

[Apply for SWS Certification](#)

System Training

Learn how to fully utilize our system with a live trainer

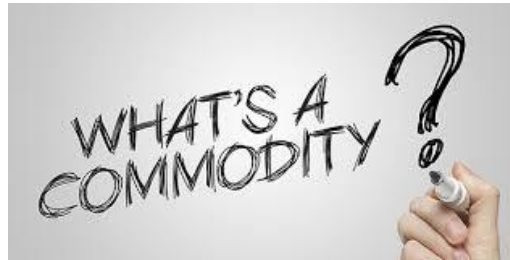
[See Online Training Times](#)

External Links

[Illinois Procurement Gateway \(IPG\) Registered Vendor Directory](#)

[Procurement Opportunities](#)

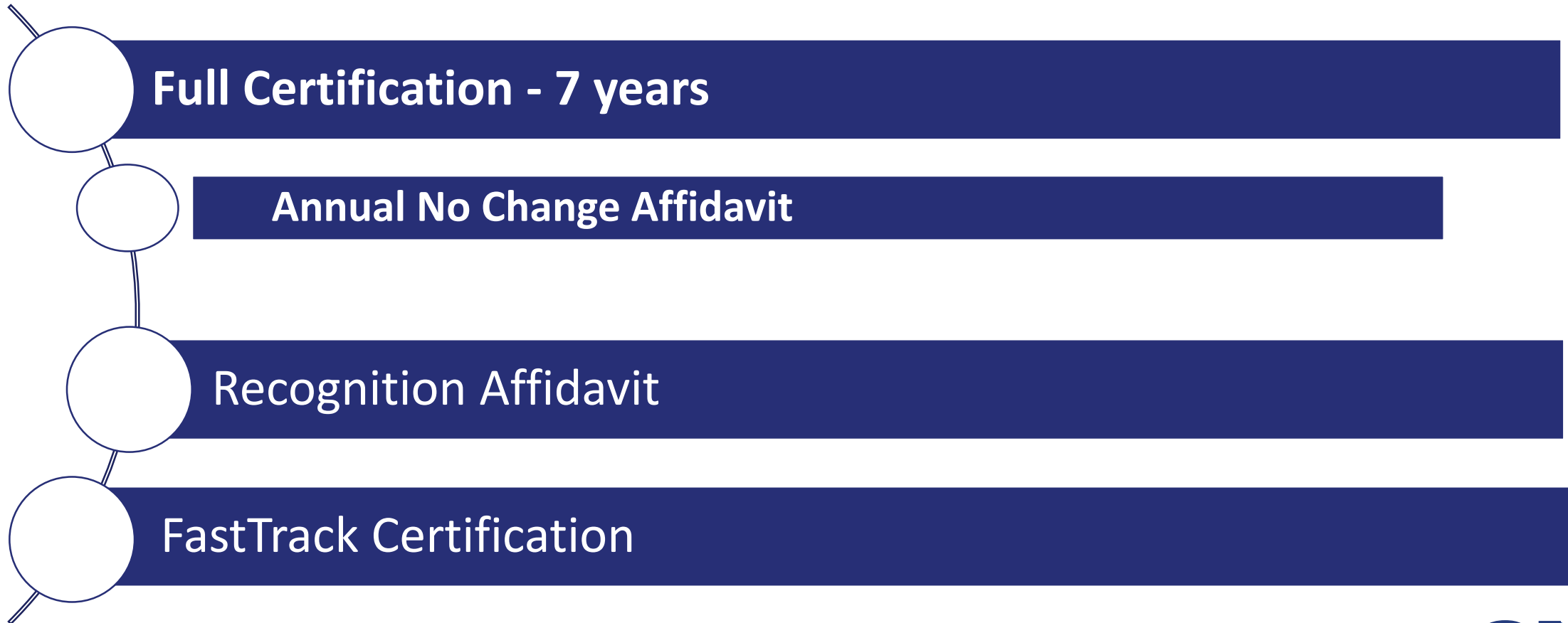
[Pathway to Procurement](#)



NIGP CODES

- The **NIGP Commodity/Services Code** is an acronym for the National Institute of Governmental Purchasing Commodity/Services Code. The NIGP Code is a coding taxonomy used primarily to classify products and services procured by state and local governments in North America.
- **Having the all the correct and NIGP codes will ensure you receive notifications on contracts that include the NIGP codes you listed in the procurement bulletin registrations and in your certification.**

BUSINESS ENTERPRISE PROGRAM CERTIFICATION FORMS



FastTrack Certification

If you are currently certified by the City of Chicago or Cook County you are eligible for FastTrack Certification



FastTrack Application Process

Proof of Certification with City of Chicago or Cook County



Sign and Notarize BEP Affidavit

Affidavit is automatically generated by BEP Portal.
We can also provide the affidavit upon request



**Provide FEIN # and Previous Year's Gross Revenue in body of email
or on a separate document**



**Scan documents and e-mail to:
BEP.CMS@Illinois.gov**



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CERTIFICATIONS RECOGNIZED BY CENTRAL MANAGEMENT SERVICES



AGENCIES THAT RECOGNIZE BEP CERTIFICATION



ILLINOIS COMMUNITY COLLEGES

FEDERAL RESERVE BANK of CHICAGO



VETERAN BUSINESS PROGRAM

- State agencies and universities are encouraged to spend at least 3% of their procurement budgets with certified veteran owned businesses.

To qualify:

- You must reside in Illinois
- 51% owned by a Veteran/Service Disabled Veteran
- You must have a 10% service disconnected disability as verified by the U.S. Department of Veterans Affairs.

**VETERAN
OWNED**

VETERAN RECOGNITION CERTIFICATION



Center for Veteran Enterprise (CVE)
SDVOSB/VOSB



Veteran Business Enterprise (VBE) Services
Disabled Veteran Business Enterprise



CHIEF PROCUREMENT OFFICE
Ellen H. Daley, General Services

SMALL BUSINESS SET-ASIDE PROGRAM FACT SHEET

- Register at: ipg.vendorreg.com.
- Include your State and Federal Tax returns (Form C) with your application.
 - Manufactures must also provide the Illinois IL-941.
 - Sole Proprietorships must also provide federal Schedule C.
- Follow the application directions carefully to avoid delay in processing.
- Enroll as a user of the Illinois Procurement Bulletin at BidBuy.Illinois.gov.

Additional Resources



www.asbdc-us.org



www.aptac-us.org

U.S. Small Business Administration



Your Small Business Resource

www.sba.gov

For additional assistance please contact:

Irma Lopez or Pedro Pineda

Irma.Lopez@illinois.gov

Pedro.Pineda@Illinois.gov

or

BEP help desk 312-814-4190 / 1-800-356-9206

e-mail CMS.BEP@Illinois.gov