



Record of Meeting | November 13, 2017

The Illinois State Toll Highway Authority (the “Tollway”) held the regularly scheduled Customer Service & Planning Committee Meeting on Monday, November 13, 2017 in the Boardroom of Tollway Headquarters in Downers Grove, Illinois. The Meeting was held pursuant to By-Laws of the Tollway upon call and notice of the Meeting executed by Chairman Robert J. Schillerstrom and posted in accordance with the requirements of the Illinois *Open Meetings Act*. The Meeting was open to the public.

[Bolded entries indicate issues which may require follow-up to present or report to Directors.]

Call to Order / Pledge of Allegiance / Roll Call

Committee Chair Bob Schillerstrom called the Meeting to order at approximately 10:30 a.m., inviting attendees to rise and join in the Pledge of Allegiance. Chairman Schillerstrom then asked the Board Secretary to call the roll, those Directors present and absent being as follows:

Committee Members Present:
Committee Chair Bob Schillerstrom
Director Craig Johnson
Director Neli Vazquez Rowland

Committee Members Not Present:
Director James Banks

The Board Secretary declared a quorum present.

Public Comment

Committee Chair Schillerstrom then opened the floor for public comment. No public comment was offered.

Committee Chair’s Items

Item 1: Approval of the Minutes of the Regular Customer Service & Planning Committee Meeting held on October 19, 2017.

Committee Chair Schillerstrom called for a motion to approve **Committee Chair’s Item 1**, the Minutes of the regular Customer Service & Planning Committee meeting held on October 13, 2017, as presented. Director Johnson made a motion for approval; seconded by Director



Vazquez Rowland. Committee Chair Schillerstrom asked if there are any questions, concerns or requests for amendment. Hearing nothing, Committee Chair Schillerstrom called for a vote. The motion was PASSED unanimously.

Items for Consideration

Business Systems

Item 1: Award of Contract 17-0190 to Electronic Transaction Consultants Corporation for the purchase of Toll Revenue Management and Maintenance Program Services in an amount not to exceed \$24,500,000.00 (Tollway Sole Source).

Chairman Schillerstrom called for a motion to approve placement of **Business Systems Item 1** on the full Board agenda with the Committee's recommendation for approval. Director Vazquez Rowland made a motion for approval; seconded by Director Johnson. Chairman Schillerstrom asked if there are any questions, concerns or requests for discussion.

Director Johnson requested confirmation that the award is to provide toll revenue management and maintenance program services until this contract can be re-bid and to allow transition to the selected bidder. Shana Whitehead, Chief of Business Systems, confirmed.

Hearing nothing further, Chairman Schillerstrom called for a roll call, the vote of yeas and nays being as follows:

Yeas: Director Vazquez Rowland, Director Johnson, Chairman Schillerstrom (3)

Nays: None (0)

The motion was PASSED.

Engineering / Planning

Item 1: Approval of Resolution to adopt Systemwide Landscape Master Plan.

Chairman Schillerstrom advised the Committee that, in partnership with the Morton Arboretum, the Tollway has developed a Systemwide Landscape Masterplan with the goal of establishing and maintaining healthy tree communities throughout the 294-mile Tollway system. He explained that to increase the regional tree canopy coverage, the Tollway plans to install 58,000 trees within a three year period. He highlighted that establishing a healthy tree community throughout the Tollway system enhances its functionality and aesthetic image by stabilizing soils, filtering stormwater, controlling snow drift and aiding in the overall beautification of the region. He reported that dense arrangements of mature tree canopy and living snow fence will visually



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accent select interchanges, ramps and roadway segments and provide for maintenance and operational improvements in those areas, as well. He further reported that research to be completed by The Arboretum will provide a data-driven, cost-benefit analysis for decision making purposes as the program progresses into the future for the Tollway system and also for other systems throughout the world.

Chairman Schillerstrom then called for a motion to approve placement of **Engineering / Planning Item 1** on the full Board agenda with the Committee’s recommendation for approval. Director Vazquez Rowland made a motion for approval; seconded by Director Johnson. Chairman Schillerstrom asked if there are any questions, concerns or requests for discussion.

Directors Johnson and Vazquez Rowland expressed interest in speaking with staff regarding questions on the Systemwide Landscape Masterplan. Chairman Schillerstrom noted that Bryan Wagner, Environmental Policy and Program Manager, was unable to attend today’s meeting and suggested a meeting could be scheduled prior to the November Board meeting. Chairman Schillerstrom noted that a full presentation of the Systemwide Landscape Masterplan will be provided at the November Board meeting.

Hearing nothing further, Chairman Schillerstrom called for a roll call, the vote of yeas and nays being as follows:

Yeas: Director Vazquez Rowland, Director Johnson, Chairman Schillerstrom (3)

Nays: None (0)

The motion was PASSED.

Adjournment

There being no further business before the Committee, Chairman Schillerstrom called for a motion to adjourn. Director Johnson made a motion to adjourn; seconded by Director Vazquez Rowland. Committee Chair Schillerstrom called for a vote. The motion was PASSED unanimously.

The Meeting was adjourned at approximately 10:44 a.m.

Minutes taken by: _____

Christi Regnery
Board Secretary
Illinois State Toll Highway Authority