

# The Illinois State Toll Highway Authority

## Minutes of the Finance-Administration Committee Meeting

December 9, 2004

The Illinois State Toll Highway Authority held a Finance-Administration Committee Meeting on Thursday, December 9, 2004 at approximately 10:00 a.m. at the Central Administration Building in Downers Grove, Illinois. Those in attendance were as follows:

Committee Chairman Banks	Mr. Joe Catalano
Director Andalcio	Mr. Scott Okun
Director Kramp	Ms. Rusty Castillo
Director Ronald Materick	Mr. Tom Deldin
Director Towns	Ms. Chris Sedares
Executive Director Jack Hartman	Ms. Patti Pearn
Ms. Marilyn Johnson	Ms. Carol Reckamp
Mr. Mike Colsch	Mrs. Trudy Steinhauser
Ms. Kathleen Cantillon	Ms. Maria Molliconi
Mr. Brian McPartlin	Ms. Joelle McGinnis
Mr. Tom Bamonte	Ms. Cathy Kendrick
Mr. Ted Young	Ms. Jennifer Chulski
Ms. Karen Burke	Mr. John Hauk
Ms. Leanne Redden	Mr. John Benda
Mr. Jeff Dailey	Ms. Georgia Raymond
Commander Haukedahl	Mr. Greg Stukel
Mr. James Wright	Mr. Greg Busey
Mr. Vince Volante	

Committee Chairman Banks called the meeting to order and called for a Motion to approve the Minutes of the Finance-Administration Committee Meeting dated November 10, 2004. Director Towns moved to approve; seconded by Director Andalcio.

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Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then requested approval to move the 2005 Meeting Schedule to next week's Board Agenda.

Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called for a motion to move the 2005 Holiday Schedule to next week's agenda.

Director Andalcio moved for approval; seconded by Director Towns.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Executive Director for his remarks. Mr. Jack Hartman briefed the Committee on the following: I-PASS is now being sold at local shopping malls to make it easier for people to purchase the transponder as a Christmas gift and Jewel has a gift card you can purchase to replenish the transponder. Construction is under way on the South Extension and an Advisory Committee has been formed for the Extension, which will meet monthly. He also briefed the Committee on snow removal.

Director Towns thanked the Governor, Mr. Hartman and the Directors for approving the Long-Range Plan and for removing the Cherry Valley Toll Plaza.

Committee Chairman Banks then called on the Chief of Information Technology. Mr. Ted Young requested approval of the following: A one-year contract to IBM Corporation for providing Cisco SMARTNet Network Support Services off the CMS Statewide Master Contract in an amount not to exceed \$135,000.00 and the approval to purchase 178 IWIN laptops for use by District 15 State Police.

Committee Chairman Banks called for a motion approving said items for the Consent Agenda. Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Finance. Mr. Mike Colsch briefed the Committee on an informational item in respect to Insurance Broker Services related to designing marketing and implementation of owner controlled insurance program.

Mr. Colsch then requested approval of an increase in funding for 2004 Fifth Third Services.

Committee Chairman Banks called for a motion approving said item. Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Mr. Colsch then requested the renewal of Merchant Card Services for 2005 with Fifth Third, discover and American Express, in an estimated amount of \$6,035,000.00.

Committee Chairman Banks called for a motion to put this item on next week's Consent Agenda. Director Andalcio moved for approval; seconded by Director Towns.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays" declared the motion carried.

Mr. Colsch then gave a presentation on the 2005 Final Budget and outlined the changes from October. The M & O increased by 3.1 million from the amount presented in October. An additional 2.6 million is needed for additional retirement contributions; \$100,000 for fuel and oil costs and \$400,000 for temporary clerical and support staff. The Capital Program for 2005 is \$890,000,000.

Mr. Colsch then presented the following items: Award of Contract for Financial Advisory Services to Scott Balice Strategies, in an estimated amount of \$210,000.00 annually; Award of Contract for Financial Advisory Services to Mesirow Financial, Inc., in an estimated amount of \$210,000.00, annually; and the Selection of Senior Managing Underwriter for future bond issuance.

Committee Chairman Banks called for a motion approving said items for next week's Consent Agenda.

Director Andalcio moved for approval; seconded by Director Towns.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the Chief of Administration. Mr. Brian McPartlin presented the following items.

Award of Contract 04-6708 to Landmark Ford, Incorporated, for Police Pursuit Vehicles, in an amount not to exceed \$1,018,458.00.

Award of Contract 04-6655 for Uniforms to Identity Uniform & Apparel; Silk Screen Express; Eagle Group, Incorporated; Superior Uniform Group; and Calico, Incorporated, in an amount not to exceed \$343,782.50.

Award of Contract 04-6606 for Vehicles - Stake Body 10,000 GVWR to Dennison Corporation, in an amount not to exceed \$1,098,262.00.

Award of Contract 04-6608 for a Communications/Command Vehicle, in an amount not to exceed \$160,816.00.

Award of Contract 04-6670 for Luminaires and Components to Graybar Electric Company, in an amount not to exceed \$97,000.00.

Award of Contract 04-6709 for General Motor Parts to Bill Jacobs Chevrolet, Incorporated, in an amount not to exceed \$136,000.00.

Award of Contract 04-6713 for Radiator Repair to Rex Radiator & Welding Company, Incorporated, in an amount not to exceed \$29,000.00.

Committee Chairman Banks called for a motion approving said items. Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Mr. McPartlin then presented the following items:

Renewal of Contract 03-6535 for Lane Channelizers and Components to Impact Recovery Systems, Incorporated from \$75,300.00 by \$110,000.00 to an amount not to exceed \$185,300.00.

Renewal of Contract 04-6550 to Superior Overhead Door for Overhead Door Repair from \$24,500.00 by \$24,500.00 to an amount not to exceed \$49,000.00.

Renewal of Contract 02-6417 to Cullen and Associates for Legislative Liaison Services from \$143,750.00 by \$150,000.00 to an amount not to exceed \$293,750.00.

Committee Chairman Banks called for a motion approving said items for the Consent Agenda. Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Mr. McPartlin the requested approval of an Emergency Affidavit to Northern FS, Incorporated for Gasoline and Diesel Fuel, in an estimated amount of \$145,200.00.

Committee Chairman Banks called for a motion approving the Emergency Affidavit. Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Committee Chairman Banks then called on the General Counsel to present his agenda. Mr. Tom Bamonte requested that the settlement of pending litigation, ISTHA v. First Midwest Trust #5411 ("Doede Nursery") and ISTHA v. Mitchell, be deferred until next week for the full Board to discuss in Executive Session.

Mr. Bamonte requested that an Intergovernmental Agreement with Milton Township and the Village of Lombard relating to Pleasant Lane be placed on next week's Consent Agenda.

Committee Chairman Banks called for a motion deferring the settlement of pending litigation and the approval of an Intergovernmental Agreement. Director Towns moved for approval; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

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There being no further business, Committee Chairman Banks called for a motion to adjourn. Director Towns moved to adjourn; seconded by Director Andalcio.

Committee Chairman Banks called for a voice vote, and there being "Ayes" and no "Nays", declared the motion carried.

Meeting adjourned at approximately 11:00 a.m.

Minutes taken by: \_\_\_\_\_  
Trudy Steinhauser