

**Illinois State Toll Highway Authority
Minutes of the
Finance-Administration Committee Meeting**

July 29, 2010

The Illinois State Toll Highway Authority held a Finance-Administration Committee Meeting on Thursday, July 29, 2010 at approximately 9:00 a.m. at the Central Administration Building in Downers Grove, Illinois. Directors on the Committee in attendance were as follows:

Committee Chairman James Banks
Director George Pradel
Director Bill Morris
Director Tom Weisner

Committee Chairman Banks called the meeting to order.

Committee Chairman Banks requested a motion to approve the Minutes of the Finance-Administration Committee Meeting held on June 24, 2010, Director Morris moved for approval; seconded by Director Pradel. The motion was approved unanimously.

Committee Chairman Banks called upon Ed Vargas, Acting Chief of Information Technology. Mr. Vargas requested approval of:

Purchase of Consulting Services Contract No. CMCE401121 with IBM Corporation, for period of four (4) months, for Disaster Recovery services, in the amount of \$62,800.

Director Morris moved to approve said Purchase of Consulting Services for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Mr. Vargas then gave a presentation on the Kronos Workforce Timekeeping System. Mr. Vargas advised that this timekeeping requires two-factor authentication to validate employee attendance, including an ID badge and a finger scan biometrics.

Mr. Vargas then requested approval of the following:

Renewal of Contract KRO75099494 for one (1) year with Kronos Corporation, for support and maintenance of the timekeeping system, in the amount of \$76,000.00.

Director Morris moved to approve said Renewal of Contract for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Mr. Vargas then requested approval of the following:

Renewal of Contract UNI47997401 for one (1) year with Unisys Corporation, for support and maintenance of the Enterprise mainframe servers, in the amount of \$413,112.00.

Director Morris moved to approve said Renewal of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Committee Chairman Banks then called upon Mike Colsch, Chief of Finance. Mr. Colsch requested approval of the following:

Resolution authorizing the renewal of contract issued through the Illinois State Treasurer's office for customary banking services and armored car services with Bank of America for a one-year period, commencing September 1, 2010 through August 31, 2011, in an amount not to exceed \$390,000 and increase of the upper limit for the current contract year expiring 08/31/10, by \$10,000 from \$360,000 to \$370,000.

Director Morris moved to approve said Resolution for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Committee Chairman Banks called upon Joseph Fivelson, Acting Chief of Administration, to present his agenda items. Mr. Fivelson requested approval of the following:

Increase of Contract 05-0052 to Xerox Corporation in the amount of \$121,355, increasing the upper limit from \$1,539,214.40 to \$1,660,569.40 for the period ending July 31, 2010.

Renewal of Contract 05-0052 to Xerox Corporation for leasing of integrated copiers and equipment throughout the Tollway in the amount of \$225,200 increasing the contract upper limit from \$1,660,569.40 to \$1,885,769.40, for the period of August 1, 2010 to July 31, 2011. The renewal lease has an estimated annual savings of \$128,000.

Director Morris moved to approve said Increase of Contract and Renewal of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Committee Chairman Banks called upon Albert Murillo, Chief of Procurement, to present his agenda items. Mr. Murillo requested approval of the following:

Award of Contract No. 10-0104 to Environmental Systems Research Institute for ESRI Software Maintenance, in the amount of \$46,538.44 (CMS Sole Source Contract).

Director Morris moved to approve said Award of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract No. 10-0065 to Arrow Road Construction Company, Crowley Sheppard Asphalt, Curran Contracting Company, Martin & Company Excavating, Peter Baker & Sons, and William Charles Construction Company LLC for Bituminous Hot Mix Asphalt, in the amount of \$224,000 (CMS Master Contract).

Chair Wolff appointed Director Weisner as the Acting Chairman of the Finance-Administration Committee Meeting for this item, as Director Banks was recusing himself from this item. Director Pradel moved to approve said Award of Contract for the Consent Agenda; seconded by Director Morris. Director Banks recused himself from voting on this item. The motion was approved.

Mr. Murillo then requested approval of the following:

Renewal of Contract No. 09-0090 to Prairie Archway International Trucks d/b/a Prairie International Trucks, Incorporated for Aftermarket – Auxiliary Automotive Lighting Products, by \$20,000 from \$22,000 to \$42,000 (CMS Master Contract).

Renewal of Contract No. 09-0125 to Monroe Truck Equipment, Incorporated for Monroe Snow Plow Parts, by \$70,000 from \$55,000 to \$125,000 (CMS Master Contract).

Director Pradel moved to approve said Renewal of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract No. 10-0072 to William Charles Construction Company LLC and Macklin, Incorporated for Sand, Stone and Gravel, in the amount of \$51,721.25 (CMS Contract for the Tollway).

Director Pradel moved to approve said Award of Contract for the Consent Agenda; seconded by Director Morris. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract No. 10-0099 to D. L. Austin Steel Supply Company for Aluminum Extrusions, in the amount of \$203,251.54 (CMS Contract for the Tollway).

Director Morris moved to approve said Award of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Renewal to Contract No. 09-0040 to The Standard Companies for Janitorial Supplies, by \$31,000 from \$31,500 to \$62,500 (Tollway IFB).

Director Morris moved to approve said Renewal of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Mr. Murillo then requested approval of the following:

Award of Contract No. 10-0133 to McGovern & Greene LLP for Consultant Firm for Exxon-Mobil Assignment Search, in an amount not-to-exceed \$90,000 (Tollway Sole Source).

Mr. Murillo explained that a Request for Proposals process will be started to obtain a consultant for this process, rather than using a sole source contract.

Director Morris moved to approve said Award of Contract for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Executive Director Lafleur then spoke regarding the request for an emergency procurement of an Information Technology Security Audit. Ms. Lafleur advised that some employees had allegedly lost access to saved files through their computer systems. Although there are many reasons these files could have been lost, the Tollway feels that it would be best to immediately bring in a firm to assess the security of our computer systems.

Mr. Murillo then requested approval of the following:

Award of Contract No. 10-0152, an Emergency Affidavit, to Jefferson Wells for an IT Security Audit, in an amount estimated not-to-exceed \$150,000 (Tollway Emergency Affidavit).

Director Pradel moved to approve said Award of Contract for the Consent Agenda; seconded by Director Morris. The motion was approved unanimously.

Committee Chairman Banks then called upon Stan Ryniewski, Chief of Business Systems. Mr. Ryniewski requested approval of the following:

Approval to submit payment for a one-time special assessment to E-Z Pass Interagency Group (IAG) in the amount of \$55,000.

Director Morris moved to approve said Approval for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

Committee Chairman Banks then called upon the Tollway's General Counsel, Mr. Tom Bamonte, to present his agenda items. Mr. Bamonte requested approval of the following:

Intergovernmental Addendum Agreement with the University of Illinois/State Geological Survey. Additional cost to Tollway is \$1,969,516.88 through 2015.

Second Addendum Agreement with the University of South Dakota. Additional cost to Tollway is \$567,651.00 through 2012.

Addendum Agreement between the Illinois State Toll Highway Authority, the Trustees of Northeastern Illinois University and The Nature Conservancy. Cost to Tollway is \$0.

Angela LaPorte, Senior Environmental Planner, gave the Board information regarding the Tollway's required environmental commitments regarding the I-355 South Extension. Director Morris moved to approve said Addendum Agreements for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Mr. Bamonte then requested approval of the following:

Edward Kwiatek Workers Compensation Settlement. Recommended settlement amount is \$75,000.

Joseph Kinsella Workers Compensation Settlement. Recommended settlement amount is \$73,299.73.

Director Morris moved to approve said Workers Compensation Settlements for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Mr. Bamonte then requested approval of the following:

Approval of Legal Counsel for upcoming Bond Refunding.

Director Morris moved to approve said Legal Counsel for the Consent Agenda; seconded by Director Weisner. The motion was approved unanimously.

Committee Chairman Banks then called upon Captain John Jesernik, State Police District 15 District Commander, to present his agenda item. Captain Jesernik requested approval of the following:

Approval to procure 173 Panasonic CF-31 Mobile Data Computers from CDS Office Technologies, in the amount of \$1,197,699.00.

Director Morris moved to approve said Legal Counsel for the Consent Agenda; seconded by Director Pradel. The motion was approved unanimously.

There being no further business, Committee Chairman Banks called for a motion to adjourn. Director Morris moved to adjourn; seconded by Director Pradel. The motion was approved unanimously.

Meeting adjourned at approximately 10:05 a.m.

Minutes taken by: _____

Dawn Sirianni
Assistant Secretary