

**THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY**  
**MINUTES OF THE AUDIT COMMITTEE MEETING**  
**September 13, 2012**

The Illinois State Toll Highway Authority held an Audit Committee Meeting on Thursday September 13, 2012 at approximately 2:00 p.m. at the Central Administration Building in Downers Grove, Illinois.

Committee members in attendance:

Committee Chair David Gonzalez

Director Tom Weisner (joined via teleconference)

Chair Paula Wolff

Committee Chair Gonzalez called the meeting to order and requested a motion to allow Director Weisner to participate in the meeting via teleconference. Chair Wolf made the motion to approve Director Weisner's participation; seconded by Committee Chair Gonzalez. The motion was passed unanimously.

Committee Chair Gonzalez requested a motion to approve the minutes from the Audit Committee meeting held on March 22, 2012. Chair Wolff moved for approval; seconded by Committee Chair Gonzalez. The motion was approved unanimously.

Committee Chair Gonzalez introduced Mike Colsch, Chief of Finance, to present the 2011 Tollway Generally Accepted Accounting Principles (GAAP) Financial Statements as shown in the [attached presentation](#).

Committee Chair Gonzalez noted that the Tollway has the equivalent of six months of operating expenses covered in the unrestricted fund

balance. He indicated that this is a sign of a healthy organization and commended staff for keeping the fund balances under control.

Committee Chair Gonzalez then introduced Mike Fudali, Chief of Internal Audit, to present an update to 2011/2012 Audit Activities as shown in the [attached presentation](#).

Committee Chair Gonzalez asked whether there were any repeat findings from last year in the current external audit. Mr. Fudali responded that there were no material findings in the previous audit.

Chair Wolff noted that an Enterprise Resource Planning (ERP) system was recommended as a solution for several of the audit findings however the estimated ERP system implementation completion is not expected until 2016. She asked why it takes so long to implement the system. Ms. Lafleur responded that an ERP system can be completed in modules. She added that ERP functionality would be available sooner in critical areas such as the Finance department but comprehensive use by all departments would take several years.

Committee Chair Gonzalez indicated that he was involved with a recently completed ERP system implementation at a local community college. He noted that it took approximately 18 months to complete a needs assessment among various stakeholders and an additional two years to complete the implementation – overall it was a three and half year process.

Committee Chair Gonzalez introduced Cassandra Rouse, Manager of Internal Audit, to give a presentation of the Payment Card Industry (PCI) Assessment as shown in the [attached presentation](#).

Chair Wolff asked whether this is the first time the Tollway has been designated as a level one PCI merchant. Ms. Rouse responded affirmatively and noted that the level one PCI classification is based on the number of credit card transactions. Last year, the Tollway was classified as a level two merchant.

Committee Chair Gonzalez then opened the floor to public comment. No public comment was offered.

There being no further business, Committee Chair Gonzalez requested a motion to adjourn. Director Weisner moved to adjourn; seconded by Chair Wolff. The motion was approved unanimously.

Meeting adjourned at approximately 2:45 p.m.

Minutes taken by: \_\_\_\_\_

Tranece Artis  
Board Secretary  
Illinois State Toll Highway Authority